

## **ILCA 2023 Business Meeting Minutes – 10/17/2023**

23 members at meeting

Reading of last business meeting minutes waived: Dan Finn motion, Matt Hickman second

Mark Bates and Seth McHone reviewed financials

\$17,929.45 assets

### **Current expenses**

- Website maintenance
- 3 insurance policies
  - GL
  - D&O
  - Cyber
- Additional expenses
  - Catering
  - Speaker gifts
  - Conference costs
- Question about 2022 catering cost – did we pay the quoted or the invoiced amount?
  - Keep open before closing out the 2022 books

We're always looking for articles for newsletter and website

### **Conference attendees**

- 2016: 88
- 2017: 62
- 2018: 63
- 2019: 55
- 2020 (virtual): 90
- 2021: ?
- 2022: 56
- 2023: 41

### **Conference Planning**

- Louisville next year? (they have a Drury)
- Des Moines is an insurance hub
- Everyone likes the current format
- Awareness and advertising
  - Are we competing with local and/or state safety conferences?
  - ASSP insurance practice specialty group

Open part time, paid admin support position

Broken links on website content page

## Board

- Stig's last term as financial secretary then position will be open (appointed role - includes approving financial expenses and paying bills)
- Need 5 board members.
- No more than 11.
- Has to be odd #.
- No more than 2 people from the same company on the board
- Proposed board member at large can be a 3<sup>rd</sup> person from the same company – none opposed
- Terms are 3 years
- Mark Bates term ending this year
  - John Fisher nominated Mark for another term, Angie 2nd
- Austin Wilkins interested in joining
  - Matt Hickman nominated Austin, contingent on bylaw change
- Michael Vogel from Central interested in joining in the future
  - Mark nominated Michael, Angie 2nd
- Have a student or two, depending on total board member count?
  - Students can't have voting rights, per bylaws, so they wouldn't be counted towards actual board member count
- Any active member is eligible to serve on the board

## Membership

- 118 last year
- 114 currently
- 7 active lifetime
- Last year- 8 active student members, no active students this year
- 33 paid – 81 unpaid
- 32 inactive lifetime
- IUP and Slippery Rock
  - Cindy Medford mentions ILCA during first week of class (class of 25 students)
  - Need to capture grades of students
  - Does membership automatically renew?
  - Gear one day of conference towards students? Broken down by LOB? "LC101?"
    - We did that in Louisville in 2017
  - Webinars beneficial to students
    - Open to topics

Cory Eickholt motion to close, Seth McHone 2nd